



SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN DIEGO

COURT APPEARANCE INFORMATION SHEET TRAFFIC AND MINOR OFFENSE

READ THIS DOCUMENT BEFORE YOU APPEAR IN COURT

If you are appearing in court today, you will be given an ***Acknowledgment of Constitutional Rights*** (SDSC Form #CRM-022). **READ AND SIGN THE FORM NOW.** The bailiff will ask you for the signed form **before** your case is called.

WHY ARE YOU APPEARING IN COURT?

If you wish to enter a plea on your case, you may plead:

- **GUILTY OR NO CONTEST** (A plea of no contest is **not** an admission of guilt, but allows sentencing as though a guilty plea was entered).
 - You may be ordered to pay a fine and/or fees. If so, it is expected to be paid today. If you are unable to pay today, an extension or monthly payments may be granted, in which case an additional fee of \$30 or \$35 may be assessed.
 - A conviction will be recorded.
- **NOT GUILTY**
 - Your case will be set for a future trial date.
 - You may demand a speedy trial (*trial will be set within 45 days from today*) or you may waive a speedy trial (*trial will be set more than 45 days from today*).
 - You may be required to post bail for appearance.

If you wish to submit proof of correction for a correctable charge:

Have your proof of correction ready and give it to the bailiff along with the completed form noted above.

- A \$25 fee may be ordered for each dismissed charge and is expected to be paid today.

If you wish to request traffic school:

Not all charges are eligible for traffic school and it is up to the judicial officer to determine if you may attend. If you are ordered or allowed to attend traffic school, you will need to enter a guilty or no contest plea today.

- A \$52 fee will be added to the fine. The entire amount is expected to be paid today.
- If you are unable to pay today, an extension or monthly payments may be granted, in which case an additional fee of \$30 or \$35 may be assessed.
- Traffic Schools also charge a fee. This is in addition to court fees.
- You will be given time to complete traffic school. It is your responsibility to complete it by the date due. The traffic school will electronically notify the court of your completion.

If your case has been referred to a collection agency:

An additional civil penalty may have been added to the amount due and a "hold" may have been placed on your driver license.

- **Failure to Appear:** Any "hold" will be released following your court appearance.
- **Failure to Pay:** Any "hold" will be released when the civil penalty and fine(s) and/or fee(s) have been paid in full.
-

**IT IS YOUR RESPONSIBILITY TO ENSURE YOUR DRIVING PRIVILEGE HAS BEEN REINSTATED.
CONTACT THE DEPARTMENT OF MOTOR VEHICLES FOR INFORMATION.**

BE SURE TO ASK ALL OF YOUR QUESTIONS BEFORE YOU LEAVE THE COURTROOM.

AFTER YOUR COURT APPEARANCE:

Report directly to Court Order Processing via the door located to the right of the lectern you will be using when addressing the judge in the courtroom, and be seated to wait for your paperwork. The counter clerks will call you by name.

FAILURE TO WAIT FOR YOUR PAPERWORK MAY RESULT IN A WARRANT FOR YOUR ARREST, CIVIL ASSESSMENT, AND/OR A DRIVER LICENSE SUSPENSION.